



Account Closure Letter

DATE: _____

TO: _____

RE: Account Number: _____

To Whom It May Concern:

Please accept this letter as my written authorization to close the following account(s) at your financial institution. All of my transactions have cleared and I have stopped all scheduled debits and credits to my account.

Please forward any remaining balance in my account(s), by check, to the address listed below. Please use my full name as a reference on the check.

Russell Country FCU
PO Box 2605
Great Falls, MT 59403

Sincerely,